



Solar Rebate Program: Project Completion Form

Please submit this form with all other required project completion documents as detailed below. Final rebate approval may be delayed if there are inconsistencies between project application information and final submission information. All system changes should be documented with a Change Request Form. Please contact ENE with questions: solar@ene.org

Required Document Checklist

- Project Completion Form
- Municipal Light Plant's Permission to Operate (PTO) or Approval to Operation (ATO) Project
- Invoice or Loan Document showing that the rebate reservation amount has been paid by the system owner. Project does not need to be paid in full. *Example: a \$5,000 rebate reservation must show at least \$5,000 has been invoiced and paid.*
- LocusNOC Meter Connection Form
- Picture of LocusNOC meter showing the meter ID and that the meter is powered ON

Additional Documentation (if applicable)

- Completed Change Request Form
- Updated Shade Report (required if tree removal took place)

Complete All Fields Below

Installer Point of Contact:			
Installer Company Name:			
Project Address:			
System Owner Name:			
System Owner Address:			
Date of PTO / ATO:			
Max Rated System Size <i>(please submit Change Order Form if final system size differs from original)</i>			
Max System Size- Original	kW	Max System Size- Installed:	kW
<i>I certify that the information included in this form and the attached Change Request Form, if applicable, is accurate and correct.</i>			
System Owner to Complete		Installer to Complete	
Name (print):		Name (print):	
Signature:		Signature:	
Date:		Date:	